

Panchito's Mexican Restaurants

Job Title: Server Assistant

Reports to: Shift Lead/FOH Manager

FLSA Status: Non - Exempt

Job Scope:

- Ability to buss tables quickly, efficiently, and safely
- Must have superior customer service skills
- Must be able to plan, organize and multi task and maintain work station in a clean and orderly manner

Essential Functions:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- Anticipate guests needs and fulfill such needs prior to the guest requesting them
- Learn and convey the proper procedure for bussing and cleaning a table
- Must consistently display a warm and friendly disposition
- Serve chips and salsa to guests within 20 seconds of them being seated
- Able to move quickly, maneuvering through a crowded dining room with a tub full of dishes
- Remain in a stationary position for up to 50% of a scheduled work shift
- Must be open to receiving instruction and altering behavior to adapt to instruction given
- Always acknowledge guests and accommodate their wishes

Physical Demands:

The physical demands described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- The employee must consistently lift and/or move up to 35 pounds
- Specific vision abilities required by this job include Peripheral vision
- While performing the duties of this job, the employee is regularly required to talk or hear
- The employee is frequently required to stand, walk, handle or feel and reach with hands and arms
- The employee is occasionally required to sit, climb, stoop, kneel, crouch, or crawl

Additional Responsibilities:

- All job duties are subject to change as deemed necessary by management
- Employee is required to comply with attendance and tardiness standards established by management
- Employee is required to comply with all safety procedures
- Employee is required to use proper body mechanics
- Employee is required to perform other job duties as requested by their supervisor